

CM/ECF User Password Reset Form

U.S. Bankruptcy Court

District of New Mexico

This form is used to change your CM/ECF password. A temporary password will be e-mailed to you from the Help Desk upon receipt.

The information provided in this form must match your current information in order for the Help Desk to process the request.

Name :

Phone:

User login name:

Primary e-mail address as shown on your ECF account:

- **Send form by e-mail** by clicking on the "E-Mail Form" button below. The form will be sent as an attachment to ecfhelp@nmcourt.fed.us

An Electronic Information Specialist will reset your password within two business hours of receipt of the e-mail and a properly completed form. For security reasons, the temporary password will be e-mailed only to the primary e-mail address associated with your ECF account.

Once you have logged in using the temporary password, immediately change your password!

Security guidelines require that the working password:

- Must be at least 8 characters long, no more than 16
- Must contain at least one capital letter and at least one lower case letter
- Must contain **at least one number** or a **special character** (such as @, \$, !, *, etc.)

Please contact the court's Electronic Information Specialists for assistance at 505-348-2500 or toll-free at 866-291-6805 (select option 3). The help desk hours are 8:30 am to 4:30 pm, Monday through Friday.